



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 14 DECEMBER 2022

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), Lyn Jablonski, Les Lambert, Lachlan Roberts, Casey Forrester, Adine Hoey, Diane Beaumont, Ewen Jones and Mrs Jane Redden (General Manager), Mr Phil Johnston (Director Community & Economic Development), Mr Barry Bonthuys (Director Finance & Corporate Strategy) and Mrs Sally McDonnell (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.30pm.

PRAYER

The Lord's Prayer was taken by those present.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor.

STATEMENT OF ETHICAL OBLIGATIONS

The Statement of Ethical Obligations was made by the Mayor.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES

RESOLVED Crs Collins/Forrester that the Minutes of the Ordinary Meeting held on 9 November 2022 be adopted.

2022/267

Cr Roberts joined the meeting at 5.33pm

RESOLVED Crs Jones/Beaumont that the Minutes of the Extraordinary Meeting held on 21 November 2022 be adopted.

2022/268

DISCLOSURES OF INTERESTS

Nil

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Lambert/Jablonski that the information be noted.

2022/269

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Forrester that the information be noted.

2022/270

MAYORAL MINUTE (Cont'd)

3. DELEGATES REPORT – COUNTRY MAYORS ASSOCIATION

RESOLVED Crs Lambert/Roberts that the information be noted.

2022/271

REPORTS OF COMMITTEES

1. REPORT OF THE NARROMINE AERODROME COMMITTEE

RESOLVED Crs Jones/Beaumont that the report of the Narromine Aerodrome Committee and the recommendations from the minutes of the Meeting held on 22 November 2022 be adopted.

2022/272

It was noted that in the General Business section of the minutes it should read that the displaced runway at area 11 is also to be maintained along with area 22.

2. REPORT OF THE INTERNAL AUDIT COMMITTEE

RESOLVED Crs Hoey/Lambert that the report of the Internal Audit Committee and the recommendations from the minutes of the Meeting held on 19 October 2022 be adopted.

2022/273

3. REPORT OF THE AUSTRALIA DAY COMMITTEE

RESOLVED Crs Lambert/Forrester that the recommendations from the minutes of the Australia Day Committee Meeting held on 28 November 2022 be adopted.

2022/274

4. REPORT OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE

RESOLVED Crs Lambert/Hoey that the recommendations from the minutes of the Local Emergency Management Committee Meeting held on 10 November 2022 be adopted.

2022/275

REPORTS TO COUNCIL - GENERAL MANAGER

1. 2021/2022 ANNUAL REPORT

RESOLVED Crs Lambert/Jablonski that the information be noted.

2022/276

2. OFFICE CLOSURE – CHRISTMAS/NEW YEAR PERIOD

RESOLVED Crs Collins/Beaumont that the information be noted.

2022/277

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

3. LEASE FEE – PART NARROMINE SHIRE FAMILY HEALTH CENTRE

RESOLVED Crs Collins/Lambert the commencing rental for the renewal of the agreement between Council and Winode Pty Ltd be set at \$6,658.09 per month (including GST) with annual CPI increments to be applied thereafter, including the three-year option to renew should this be exercised.

2022/278

The General Manager to confirm the calculation of the new fee.

REPORTS TO COUNCIL – FINANCE AND CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 30 NOVEMBER 2022

RESOLVED Crs Collins/Jones;

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

2022/279

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. DEVELOPMENT APPROVALS

RESOLVED Crs Lambert/Beaumont that the information be noted.

2022/280

2. GYMNASIUM FEES AND CHARGES

RESOLVED Crs Lambert/Collins that the Gymnasium weekly fee of \$16.50 (including GST) and the Gymnasium Seasonal Fee – per adult (6 months) of \$343.00 (including GST) be adopted.

2022/281

The General Manager confirmed that the calculation of the lease fee for Part Narromine Shire Family Health Centre is correct.

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Hoey/Beaumont that the information be noted.

2022/282

NOTICES OF MOTION

RESOLVED Crs Jones/Lambert that Council investigates the possibility of re-connecting the rotating beacon in the Parade Ground at Narromine Aerodrome, if the current budget is adequate to cover the costs.

2022/283

CONFIDENTIAL MATTERS REPORT

RESOLVED Crs Lambert/Jones;

1. That Council consider the matter of Hangar Pricing Aviation Business Paper in Closed Meeting in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993 as the matter contains commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it. Early disclosure would prevent Council from achieving best value for money and further;
2. That Council consider the matter of the General Manager's Performance Review in Closed Meeting in accordance with Section 10A(2)(a) of the Local Government Act 1993, as the matter contains personnel information concerning the General Manager and is therefore not in the public interest to disclose.

2022/284

OPEN COUNCIL

The Chair advised the following motions were adopted in Closed Meeting.

Item from Director Community and Economic Development

1. HANGAR PRICING AVIATION BUSINESS PARK

RESOLVED Crs Collins/Lambert;

1. That lot 3 DP 1278134, Hayden Court be offered for sale at \$530,000 (GST INCL).
2. That lot 19 DP 1278134, Powell Place be offered for sale at \$530,000 (GST INCL).
3. That lot 3 DP 1278134, Hayden Court be offered for lease at \$20,500 (GST INCL) per year, with annual CPI increments to be applied thereafter.
4. That lot 19 DP 1278134, Powell Place be offered for lease at \$20,500 (GST INCL) per year, with annual CPI increments to be applied thereafter.
5. That the General Manager be delegated to negotiate the terms of each lease and sale.
6. That the Common Seal be affixed to any sale documentation as required.

2022/285

The General Manager returned to the meeting at 6.37pm

Item from the Mayor

1. GENERAL MANAGER'S PERFORMANCE REVIEW

RESOLVED Crs Lambert/Forrester that:

1. That the General Manager be advised that the Performance Review Committee has positively rated her performance over the period 1 July 2021 to 30 June 2022 as exceeding expectations regularly and satisfies the "better than satisfactory" standard for a performance increase.
2. That the total remuneration package for the General Manager be increased by the amount prescribed by SOORT, and a performance-based increase be applied, to increase the Total Remuneration Package to \$290,000 effective from 1 July 2022.
3. That the Mayor and Deputy Mayor develop the new performance agreement in accordance with the priorities for the 2022/2023 review period as outlined in the Mayoral Minute.
4. That Council agree to a renewal of Mrs Jane Redden's contract of employment in the position of General Manager from the date of this Council Meeting resolution for a period of five years and that the Mayor and Deputy Mayor be authorised to finalise arrangements including a commencing Total Remuneration Package of \$290,000.
5. That the Common Seal be affixed to the renewed contract of employment.

2022/286

